



Deemed to be University under
Distinct Category

National Institute of Technical Teachers' Training and Research (NITTTR), Bhopal

(Deemed to be University under Distinct Category)

Ministry of Education, Government of India

Ordinance: Undergraduate (UG) Programmes

w.e.f. January-2026



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List of Abbreviations

S. No.	Abbreviation	Full Form
1.	ABC	Academic Bank of Credits
2.	AICTE	All India Council for Technical Education
3.	ASC	Applied Science Course
4.	CGPA	Cumulative Grade Point Average
5.	CTEC	Credit Transfer and Equivalence Committee
6.	CUET	Common University Entrance Test
7.	DASA	Direct Admission of Students Abroad
8.	DPQEC	Department Project Quality Evaluation Committee
9.	DS	Dissertation
10.	EEC	Examination Evaluation Committee
11.	ESC	Engineering Science Courses
12.	EWS	Economically Weaker Sections
13.	GOI	Government of India
14.	HOD	Head of the Department
15.	HSC	Humanities, Social Science and Management Courses
16.	JEE	Joint Entrance Examination
17.	JOSAA	Joint Seat Allocation Authority
18.	MoE	Ministry of Education
19.	MOOC	Massive Open Online Course
20.	NCC	National Cadet Corps
21.	NCrF	National Credit Framework
22.	NEP	National Education Policy
23.	NHEQF	National Higher Education Qualifications Framework
24.	NITTTR	National Institute of Technical Teachers Training and Research
25.	NPTEL	National Programme on Technology Enhanced Learning
26.	NSO	National Sports Organisation
27.	NSQF	National Skills Qualifications Framework

28.	NSS	National Service Scheme
29.	QACC	Quality Assurance Class Committee
30.	OBC	Other Backward Classes
31.	OEC	Open Electives Courses
32.	PCC	Programme Core Courses
33.	PD	Project
34.	PEC	Programme Elective Courses
35.	RP	Research Project
36.	RPL	Recognition of Prior Learning
37.	SCC	Specialization Core Courses
38.	SGPA	Semester Grade Point Average
39.	SWAYAM	Study Webs of Active-Learning for Young Aspiring Minds
40.	UGC	University Grants Commission

PREAMBLE

The University's Undergraduate (UG) Ordinance embodies the academic philosophy, regulatory framework, and operational guidelines governing the conduct of undergraduate programmes. It has been formulated in alignment with the National Education Policy (NEP) 2020, the National Higher Education Qualifications Framework (NHEQF), and the National Credit Framework (NCrF), and reflects the University's commitment to imparting holistic, multidisciplinary, and outcome-based education that prepares learners to meet the dynamic demands of society, industry, and the global knowledge economy.

The University's Undergraduate programmes are designed for motivated learners who aspire to build a strong foundation in their chosen discipline while developing professional competence, critical thinking, creativity, and lifelong learning skills. The curricula emphasise a multidisciplinary, interdisciplinary and transdisciplinary approach, encouraging learners to explore diverse domains beyond their core discipline and to integrate knowledge and abilities from engineering, sciences, humanities, management, and emerging areas in addressing real-world challenges and to become proven engineering practitioners.

In keeping with the spirit of NEP 2020, the University offers flexible and innovative undergraduate curricula, structured on a credit-based system with provisions for Multiple Entry and Multiple Exit (MEME). Learners are afforded clearly defined exit options at various stages of the programme, with appropriate certification awarded based on credits earned, in accordance with the NHEQF and NCrF.

The Learner may also acquire credits through MOOCs, and get majors & minors, etc. The educational programme will also focus on research & development, innovations, promoting start-ups, and entrepreneurship.

This Ordinance lays down the rules, regulations, and procedures relating to admission, curriculum structure, credit requirements, academic governance, disciplinary matters, and the rights and responsibilities of learners, assessment and grading, academic performance indicators, award and classification of degrees, including Honours and Minors. It also provides the institutional mechanisms including Boards of Studies, Programme Coordinator (Academic Mentor), Quality Assurance Class Committee-(QACC), and Department Project Quality Evaluation Committee (DPQEC)— through which the academic standards and integrity of the programmes are upheld.

These undergraduate programmes will recognise and foster the credits for learning in the area of community engagement services, environmental education, value-based education, sports, etc., by meaningful evaluation methods.

Through this framework, the University seeks to nurture self-driven, socially responsible, and ethically grounded professionals with a strong sense of national values and a global outlook. The Undergraduate programmes are intended to produce competent, adaptable, and innovative graduates who are well prepared for higher studies, research, entrepreneurship, and employment, and who will serve as change agents shaping industry, education, and society at large.

This Ordinance shall come into force from the academic session 2026-2027, as notified by the competent authority of the University, and shall apply to all learners admitted to the Undergraduate programmes thereafter, subject to such amendments as may be approved by the Academic Council and the Executive Council from time to time.

UG Ordinance and Regulations

1.	Introduction
1.1.	About the University
	The National Institute of Technical Teachers' Training and Research (NITTTR), Bhopal was established in 1965 by the Government of India as part of an ongoing scheme to enhance the quality of technical education. Initially, the university offered short-term and long-term teacher training programmes for technical educators, aiming to develop professional competence among polytechnic teachers. The objectives were incorporated in EFC Memo no. 23-24/65/T.1 of June 1966. The university provided need-based training to improve the overall technical education system in the states of Chhattisgarh, Goa, Gujarat, Madhya Pradesh, Maharashtra, and the Union Territory of Daman, Diu, Dadra, and Nagar Haveli. The NITTTR, Bhopal, is recognized as a centrally funded technical institution governed by the Department of Higher Education, Ministry of Education, Government of India. The Executive Council, appointed by the Department of Higher Education (MoE), oversees the university, representing various stakeholders, including the technical education system, industry, society, and the government. Based on recommendations from different review committees appointed by the Ministry of Education (formerly MHRD), the university was upgraded and renamed as the "National Institute of Technical Teachers' Training and Research (NITTTR), Bhopal" in 2003 (Ministry letter no. F-7-27/2002-TS.IV dated 20 October 2003). This transformation expanded the university's mandate, enabling it to function as a resource institution at the national and international levels for the entire spectrum of the technical education system. The NITTTR, Bhopal, has evolved into a major resource institution and a center of excellence for the growth and expansion of the country's technical education system. It plays a crucial role in contributing to a diverse labour market and professional institutions in the country. The university serves professional institutions, industry, public service organizations, vocational education, and the community at large, addressing their human resource development needs. NITTTR Bhopal has demonstrated its potential to cater to the training and development requirements of developing countries' technical education systems. Academically, it operates at the intersection of Technological, Pedagogical, and Content Knowledge areas. NITTTR Bhopal has attained the status of a Deemed University (under the Distinct category) in the year 2024 and is significantly contributing to implementing the National Education Policy 2020 in its true spirit. The university is transforming into a multidisciplinary institution of higher learning offering interdisciplinary programmes that transcend traditional boundaries. All programmes, courses, learning practices, and assessment mechanisms will have strong pedagogical underpinnings rooted in experiential learning, critical thinking, and problem-solving approaches. In line with NEP 2020's vision, NITTTR Bhopal aims to prepare self-driven, motivated learners with a learner-centric focus, incorporating a flexible multi-

	entry and multi-exit system across its diverse academic offerings and preparing practitioners.
1.2.	Vision and Mission of the University
1.2.1.	Vision Statement: To be a globally recognized multidisciplinary university of excellence, distinguished by leadership in capacity building, transformative education, research, and innovation for sustainable societal development.
1.2.2.	Mission Statements:
1.2.2.1.	Deliver globally benchmarked multidisciplinary education through innovative curricula and learner-centric approaches that foster holistic and lifelong learning.
1.2.2.2.	Lead capacity building through transformative, technology-enabled education and professional development for educators, institutions, and the workforce at national and international levels.
1.2.2.3.	Advance a vibrant ecosystem of interdisciplinary research, innovation, and entrepreneurship that generates cutting-edge knowledge and solutions for emerging global and societal challenges.
1.2.2.4.	Strengthen global engagement through strategic partnerships and knowledge exchange, positioning the university as a leader in education, research, and capacity building.
1.2.2.5.	Contribute to societal transformation through inclusive education, community engagement, and extension activities that promote sustainable and equitable development.
1.3.	Objectives of the Ordinance: This ordinance establishes a comprehensive framework for the admission, curriculum, assessment, and overall governance of undergraduate programmes offered by the University. It aims to:
1.3.1.	Ensure academic excellence in teaching, learning, skill development, and evaluation.
1.3.2.	Provide a strong foundation in disciplinary knowledge along with multidisciplinary exposure in alignment with NEP-2020, NCRF and NHEQF.
1.3.3.	Foster innovation, creativity, critical thinking, and problem-solving abilities among undergraduate learners.
1.3.4.	Prepare vocation-ready graduates who can seamlessly transition from classroom to profession/workplace and contribute meaningfully to economic development.
1.3.5.	Contribute to the evolving needs of industry, entrepreneurship, higher education, and society.
1.3.6.	Foster a learner-centric academic environment that supports holistic development—intellectual, social, ethical, emotional, and physical.
1.3.7.	Incorporate flexibility in curriculum design through a credit-based system with Multiple Entry and Exit provisions.
1.3.8.	Encourage experiential learning through internships, projects, community engagement, environmental awareness, and Bhartiya Gyan Parampara.
1.3.9.	Equip learners with technical competence, professional skills, digital literacy, communication skills, teamwork, leadership qualities, and ethical values.

1.3.10.	Ensure transparency, fairness, and accountability in academic processes and outcome-based assessment.
1.3.11.	Prepare graduates for gainful employment, entrepreneurship, research, and higher studies while contributing meaningfully to national development and societal well-being.
1.4.	Definitions
1.4.1.	NITTTR Bhopal: National Institute of Technical Teachers' Training and Research located in Bhopal, Madhya Pradesh, India.
1.4.2.	Undergraduate Programmes: Refers to all full-time programmes offered at the undergraduate level by NITTTR Bhopal, leading to the award of a bachelor's degree or equivalent qualification, as per the norms and guidelines of the University and statutory regulatory bodies.
1.4.3.	Executive Council: The apex body of NITTTR Bhopal is responsible for the overall governance of the university, including strategic planning, financial oversight, and setting broad academic direction.
1.4.4.	Academic Council: The statutory body of NITTTR Bhopal responsible for overseeing and guiding academic matters, including curriculum development, programmes approval, and learner evaluation.
1.4.5.	Director (To Discharge the duties of Vice Chancellor): The head of NITTTR Bhopal, responsible for administration and academic leadership of the university.
1.4.6.	Dean of Schools: The head of a School within NITTTR Bhopal, providing academic leadership and supervision for programmes within that School.
1.4.7.	Dean Academic Affairs: Dean Academic Affairs will be appointed by the Vice Chancellor to oversee the overall academic activities of the university.
1.4.8.	Examination Evaluation Committee (EEC) is a key body in a university responsible for ensuring and maintaining the integrity of the evaluation process. The EEC will recommend to the Vice Chancellor actions on cases of unfair means referred to it.
1.4.9.	Controller of Examinations: Controller of Examinations will be appointed by the Vice Chancellor to oversee the overall examination and assessment process of the university
1.4.10.	HOD: The academic head of a department within NITTTR Bhopal, responsible for faculty management, curriculum development, and programmes delivery within their department.
1.4.11.	Faculty: The teaching staff of NITTTR Bhopal, responsible for delivering instruction, mentoring learners, and conducting research in their respective disciplines.
1.4.12.	Credit: 1 Credit means 30 hours of student learning.
1.4.13.	Academic Calendar: The academic calendar is the academic and cocurricular activities planned and published date-wise.
1.4.14.	Progressive Assessment: Progressive Assessment shall be a continuous evaluation process carried out throughout the semester to monitor learner progress and enhance learning outcomes.
1.4.15.	End Term Assessment: End Term Assessment in UG programmes shall be conducted at the end of a semester to evaluate the academic achievement
1.4.16.	Makeup Assessment: Makeup Assessment is for the learners who have scored less than 50% marks in end term assessment.

2.	Scope
2.1.	The Undergraduate (UG) Programme Ordinance of NITTTR Bhopal shall govern and regulate all academic, administrative, and examination-related matters pertaining to the Undergraduate programmes offered by the University.
2.1.1.	The UG Programmes may include provisions for Honours and Minor specialization
2.1.2.	Multidisciplinary and Interdisciplinary learning
2.1.3.	Skill-based learning through experiential and centre of excellence labs
2.1.4.	Industry internships
2.1.5.	Research, innovation, entrepreneurship and startup activities
2.1.6.	Multiple entry and multiple exit options, as applicable
2.1.7.	Credit transfer through approved national academic frameworks
2.1.8.	MOOCs and blended learning components
2.1.9.	Recognition of Credits
2.1.10.	Curriculum structure and credit requirements
2.1.11.	Academic regulations and course registration
2.1.12.	Evaluation, grading, examination, and promotion rules
2.1.13.	Internship, project work, skill development, and industry interaction
2.1.14.	Multidisciplinary and interdisciplinary learning provisions in alignment with NEP 2020
2.1.15.	Award of degrees, credits, Honours, medals, and academic distinctions
2.1.16.	Learner discipline, academic integrity, and grievance redressal mechanism
2.1.17.	Provisions related to research, innovation, entrepreneurship, and experiential learning Any other academic matters as approved by the competent authorities of the University from time to time.
3.	Admission:
3.1.	Admission Process:
3.1.1.	Admission to the Undergraduate (UG) Programmes of the University will be conducted in a transparent, merit-based, and systematic manner in accordance with the guidelines issued by the Ministry of Education (MoE), Government of India, statutory regulatory bodies, and the provisions adopted by the University from time to time.
3.1.2.	Engineering & Technology Programmes: Admission to the UG Engineering/Technology programmes of the university will be carried out based on performance of the learners in the Joint Entrance Examination (JEE-Main) by common counselling through Joint Seat Allocation Authority (JoSAA). For admission to the UG Engineering/Technology Programmes, the University shall follow the reservation policy as notified by MOE, Govt. of India from time to time. Left over/ vacant seats may be filled at the university level counselling through advertisement.
3.1.3.	Lateral Entry Admission: Admission under the lateral entry scheme shall be carried out based on merit in the Diploma programme and/or interview, and as per the rules and regulations prescribed by the University from time to time.
3.1.4.	BS Programme:

	The admission to the B.S. Programme shall be carried out through multiple channels to ensure inclusivity and merit-based selection in accordance with university and regulatory guidelines.										
3.1.4 1.	The admission to the Bachelor of Science (B.S.) Programme shall be carried out on the combined merit of percentage on marks in 12 th standard qualifying examinations, CUET or any other national level test/and University level Interview/Discussions.										
	Admission Criteria: The final selection of candidates for admission to the B.S. Programme shall be based on a combined merit criterion as per the following weightage: <table border="1"> <thead> <tr> <th>Component</th><th>Weightage</th></tr> </thead> <tbody> <tr> <td>Class 12th / Equivalent Examination Marks</td><td>30%</td></tr> <tr> <td>CUET / National-Level Entrance Examination Score</td><td>50%</td></tr> <tr> <td>Interview/Discussion</td><td>20%</td></tr> <tr> <td>Final Selection</td><td>Combined Merit Basis</td></tr> </tbody> </table>	Component	Weightage	Class 12 th / Equivalent Examination Marks	30%	CUET / National-Level Entrance Examination Score	50%	Interview/Discussion	20%	Final Selection	Combined Merit Basis
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Class 12 th / Equivalent Examination Marks	30%										
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Interview/Discussion	20%										
Final Selection	Combined Merit Basis										
3.1.4 2.	Foreign Nationals: Admission of Foreign Nationals, whether residing in India or abroad, as well as Indian Nationals residing abroad, to the first semester of Undergraduate Programmes shall be governed by the policy guidelines issued under the Direct Admission of Students Abroad (DASA) Scheme of the Ministry of Education (MoE), Government of India, and such regulations as may be prescribed by the Executive Council of the University from time to time.										
3.1.4 3.	Reservation Policy: For all the undergraduate programmes, the Government of India reservation policy will be followed. The supernumerary Quota is as per the prevailing GOI norms, directives and guidelines issued by the Ministry of Education (MoE), Government of India, UGC/AICTE from time to time.										
3.2.	Cancellation of Admission & Refund of Fee										
3.2.1.	Admission granted based on false information, concealment of facts, or due to any error or oversight shall be liable to cancellation at any stage of the programme by the competent authority.										
3.2.2.	Refund fees shall be governed by the UGC/AICTE norms and University regulations in force from time to time, as applicable.										
3.2.3.	Vacant seats remaining after the closure of admissions may be filled through centralized counselling of the university strictly on merit, as per the prescribed admission process. In case of any dispute related to admission, the decision of the Vice Chancellor shall be final and binding on the student.										
3.3.	Programme Change Policy (UG Engineering/Technology Programmes)										
3.3.1.	Learners admitted to a specific programme are normally expected to continue in the same programme throughout the programme. However, programme change may be permitted at the end of the second semester, subject to availability of vacancies and the following conditions:										
3.3.1.1.	The learner must have completed all credits prescribed for the first two semesters.										
3.3.1.2.	The learner must have secured a minimum CGPA of 7.5. All first- and second-semester courses cleared in the first attempt.										
3.3.1.3.	Programme change shall be granted strictly on merit based on CGPA.										

3.3.1.4.	Leftover/vacant seat if any, in the concerned programme may be permitted for change of programme.	
3.3.1.5.	In case of a tie, preference shall be given based on first JEE (Mains) rank and then Class 12 th marks subsequently.	
3.3.1.6.	The sanctioned intake strength of the receiving programme shall not be exceeded. The programme change policy may be revised from time to time, and the decision of the Vice Chancellor shall be final.	
4.	Academic Architecture & Curriculum	
4.1.	Curriculum Structure and Credit Distribution	
4.1.1.	The total credits required for the award of the UG degree in Engineering /Technology shall be in the range of 160–170 credits. In case of UG degree in BS, the total credits requirement is 160-165.	
4.1.2.	Each semester shall consist of 20–22 credits, except in cases where industrial training/project requirements necessitate variation.	
4.1.3.	University UG Engineering/technology programmes follow a structured curriculum comprising the following course components: Applied Science Courses (ASC), Engineering Science Courses (ESC), Programme Core Courses (PCC), Programme Elective Courses (PEC), Open Electives Courses (OEC) Humanities, Social Science and Management Courses (HSC), Project and Internship (PI), Pedagogy Course (PC).	
	S. No.	Course Category
	1.	Applied Science Courses
	2.	Engineering Science Courses
	3.	Programme Core Courses
	4.	Programme Electives Courses
	5.	Open Electives Courses
	6.	Humanities, Social Science and Management Courses
	7.	Project and Internship
	8.	Pedagogy Courses
	Total (For UG Engineering/Technology Degree)	
	For UG Degree with Honours (Optional)	
For UG Degree with Minor (Optional)		
4.1.4.	Course Category from 1-8 with 160-170 credits / minimum credits as specified in the respective programme, are required for UG Degree, additional 18-20 credits are required for Minor / Honours degree.	

4.1.5.	The course category for the BS Programme shall be as follows: <table><tr><th>S. No.</th><th>Course Category</th><th>Abbreviations</th></tr><tr><td>1.</td><td>Programme Core Courses</td><td>PCC</td></tr><tr><td>2.</td><td>Programme Electives Courses</td><td>PEC</td></tr><tr><td>3.</td><td>Specialization Core Courses</td><td>SCC</td></tr><tr><td>4.</td><td>Project</td><td>PD</td></tr><tr><td>5.</td><td>Research Project</td><td>RP</td></tr><tr><td>6.</td><td>Dissertation</td><td>DS</td></tr><tr><td colspan="2">Total (For UG Degree)</td><td>160-165 Credits</td></tr><tr><td colspan="2">For UG Degree with Minor (Optional)</td><td>18-20 Additional credits</td></tr></table>	S. No.	Course Category	Abbreviations	1.	Programme Core Courses	PCC	2.	Programme Electives Courses	PEC	3.	Specialization Core Courses	SCC	4.	Project	PD	5.	Research Project	RP	6.	Dissertation	DS	Total (For UG Degree)		160-165 Credits	For UG Degree with Minor (Optional)		18-20 Additional credits
S. No.	Course Category	Abbreviations																										
1.	Programme Core Courses	PCC																										
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6.	Dissertation	DS																										
Total (For UG Degree)		160-165 Credits																										
For UG Degree with Minor (Optional)		18-20 Additional credits																										
4.2.	Programme Core Courses (PCC)																											
	Programme Core Courses (PCC) are mandatory courses prescribed for every programme, and their scheduling and offering shall be approved by the respective Department Board of Studies (BoS). Completion of the PCC credits is mandatory for the award of the degree.																											
4.3.	Programme Elective Courses (PEC)																											
	Programme Elective Courses (PEC) are specialized, choice-based courses offered within a programme or branch to provide learners with flexibility and advanced disciplinary or interdisciplinary knowledge. Completion of the PEC credit requirement is mandatory for the award of the degree.																											
4.4.	Open Electives Courses (OEC)																											
	Open Elective courses (OEC) are a set of choice-based courses offered across disciplines, allowing learners to explore courses as per their learning interest. Open Electives courses encourage Multidisciplinary/Interdisciplinary learning, broader knowledge acquisition, and the development of complementary skills. Department Board of Studies (BoS) approves Multidisciplinary Open Electives Courses offered by the department																											
4.5.	Internship Regulations:																											
4.5.1.	Internships shall form an integral component of the UG curriculum wherever prescribed.																											
4.5.2.	Every learner shall complete the internship requirements specified in the curriculum of the respective programme.																											
4.5.3.	The duration, credits, learning outcomes, and evaluation methodology of internships shall be approved by the respective Board of Studies.																											
4.5.4.	Assessment of internships shall be based on reports, presentations, viva-voce examinations, feedback from industry/organization supervisors, or such other methods as approved by the Department.																											
4.5.5.	A learner who fails to satisfy the prescribed internship requirements shall be required to repeat the internship or comply with alternative requirements prescribed by the Department.																											

4.5.6.	Every learner shall complete the internship requirements specified in the curriculum of the respective programme.
4.6.	Project/Dissertation Regulations:
4.6.1.	Project work, dissertation, capstone project, or similar academic activities prescribed in the curriculum shall be compulsory for the award of the degree wherever applicable.
4.6.2.	Projects may be undertaken individually or in groups as approved by the concerned Department.
4.6.3.	The Department shall appoint a faculty supervisor for each project.
4.6.4.	Evaluation of project work shall be carried out through periodic reviews, project reports, presentations, demonstrations, viva-voce examinations, or such other methods as approved by the Department.
4.6.5.	Project reports shall comply with the academic integrity and plagiarism regulations prescribed by the University.
4.6.6.	A learner who fails to satisfy the project requirements shall be required to revise, resubmit, or repeat the project as prescribed by the Department.
4.7.	Massive Open Online Courses (MOOCs)
4.7.1.	Massive Open Online Courses (MOOCs) are credit-bearing courses delivered primarily through NPTEL/SWAYAM/ NITTTR University platforms, allowing learners to access course content, lectures, assessments, and interactions remotely. These courses provide flexibility in learning, enabling learners to explore additional topics, emerging technologies, or interdisciplinary subjects.
4.7.2.	Massive Open Online Courses offered across departments: If a department intends to offer Massive Open Online Courses accessible to learners, such courses must be included in its NPTEL/SWAYAM/NITTTR MOOCs list and designated as Massive Open Online Courses (MOOCs). These courses can be from any category of courses during the program.
4.7.3.	Approval of online courses: Department Board of Studies (BoS) approves the list of Massive Open Online Courses. In preparing this list, the BoS shall ensure that course evaluation is carried out by the offering agency. Nodal officer of the university for MOOCs will coordinate all these Massive Open Online Courses including registration and examination.
4.7.4.	Examination schedule compliance: Nodal officer appointed by university will coordinate the examinations and proctoring so as to avoid, to the extent feasible, clashes with the University's end-term assessment schedule.
4.7.5.	Registration of Massive Open Online Courses (MOOCs): Each Department shall publish the list of approved NPTEL/SWAYAM/NITTTR MOOCs courses for a given semester prior to the commencement of course registration.
4.7.6.	Learners may register for Massive Open Online Courses starting from the 3 rd semester. A learner may register for a maximum of 40 % of total credits in a programme.
5.	Flexible Learning Pathways
5. 1	Exit, Credit Transfer and Re-Entry Provision
5.1.1	Multiple Exit Options:

	Learners may opt for exit at different stages of the programme with appropriate certification/degree. Learners intending to exit shall provide at least two months prior notice.				
	Year	Semester	Minimum Credits	Exit Qualification UG Engineering/Technology Programmes	Exit Qualification UG BS Programmes
	Year -1	Semester -I			
		Semester - II			
	Total		40	UG Certificate*	UG Certificate*
	Year -2	Semester -III			
		Semester - IV			
	Total		80	UG Diploma (Engg....in.....)*	Diploma*
	Year -3	Semester -V			
		Semester- VI			
	Total		120	Bachelor of Vocation (B. Voc...in)*	B.Sc.*
	* Learner has to earn 4 credit course/skill based course/project at each exit point * In Case of BS Programme, learner has to earn 4 credit skill based project at each exit point .				
5.1.2	Credit Transfer: A learner seeking transfer of credit shall submit a written request through programme coordinator and proper channel to the controller of examination.				
5.1.3	Credit Transfer & Equivalence Committee (CTEC): The CTEC comprises of Dean Academic Affairs as Chairperson, Controller of examination, Respective Dean of the School, Head of Department (HoD) , Programme Coordinator and Two Faculty Members. The committee will verify the equivalence of the earned credit with the programme in which transfer of credit is requested. Based on the recommendation of the committee, appropriate action may be taken.				
5.1.4	Re-entry Provision: Learners who exit the programme may re-enter and complete the degree within the programme duration in accordance with University regulations. Re-entry shall be permitted at the appropriate semester based on credits already earned and recommendation of the CTEC, subject to the existing curriculum at the time of re-entry and submission of previously awarded degree/ certificate/diploma in accordance with admission procedure and guidelines. At each entry level, in case the CTEC identifies the educational gaps/ skill gaps, then suitable bridge course(s) may be offered.				
5.1.5	When a student who has been permitted to stay away from the Institute for a semester or more comes back or through multiple entry/exit route, his/her subsequent programme would normally be governed by the current academic structure and regulations. He/she cannot, ipso facto, claim to be governed by his/her earlier academic structure and regulations if in the meantime these have changed.				
5. 2	Recognition of Prior Learning (RPL)				

5.2.1.	The UG programmes offered by the university recognizes prior learning under the provisions of the National Skills Qualification Framework (NSQF), wherever applicable.
5.2.2.	Learners with relevant vocational training, skill certification, or demonstrable industry experience may apply for Recognition of Prior Learning.
5.2.3.	A learner seeking RPL shall submit a written request through programme coordinator and proper Channel to the controller of examination. The controller of examination, upon receipt of such a request, will send it to an equivalence committee.
5.2.4.	Applications for RPL shall be examined by CTEC as per 5.1.3. The committee shall evaluate the learner's prior learning through documentation review, assessment, interview etc. to determine eligibility for credit transfer with course exemption.
6.	Semester Registration & Course Adjustment
6.1.	Course Registration/Re-Registration
6.1.1.	Learners must register for courses at the beginning of each semester as per the Academic Calendar, after payment of the requisite fee.
6.1.2.	After payment of fees, the course registration must be completed as notified in the academic calendar.
6.1.3.	Learners can register only if they meet academic requirements, they are not debarred, have cleared all dues, and are not under disciplinary restrictions.
6.1.4.	Course selection will be done in consultation with the Programme Coordinator/Course Counsellor to ensure proper academic progress.
6.2.	Additional Course Registration
6.2.1.	A learner may register for one or more additional course(s), other than those prescribed under the regular curriculum of the programme, to acquire knowledge, skills, or competencies beyond the mandatory programme requirements. Such additional course registration shall not constitute or be counted towards an Honours or Minor programme. The credits earned in these additional courses may be recorded in the learner's academic transcript; however, they shall not be considered for the fulfilment of the minimum credit requirements for the award of the degree unless specifically approved by the Executive Council. Learners may register for additional courses offered during the semester, subject to the following conditions:
6.2.2.	A maximum of one additional course in each of the 5 th , 6 th , and 7 th semesters.
6.2.3.	A maximum of two additional courses in the 8 th semester.
6.2.4.	Registration for additional courses requires prior approval of the head of the department based on the recommendation of the programme coordinator/Course counsellor.
6.3.	Makeup Assessment/Re-registration for 'E' and 'F' Grades in Courses:
6.3.1.	A learner receiving an 'E' grade in a course may appear in the makeup assessment and clear the course as per condition mentioned in clause 8.3.6
6.3.2.	A learner receiving an 'F' grade in a course may reregister the course and clear the course as per condition mentioned in the clause 8.3.6
6.3.3.	In case of elective course, a learner may choose another elective course in the upcoming semester as per clause 6.1
6.3.4.	In the case of a voluntary additional course, the learner may not re-register and request to drop that course from the grade sheet.

7.	Academic Governance & Committees
7.1.	Board of Studies:
7.1.1.	The curriculum for each programme shall be finalized by the Board of Studies (BoS) of the department. The BoS is responsible for the approval of various courses, periodically reviewing and updating course contents, and introducing new courses of study as required.
7.1.2.	The BoS shall meet twice in every academic year, with additional meetings convened as necessary. The BoS shall have the authority to prepare, revise, and update course content in accordance with the guidelines prescribed by academic council aligned to objectives of outcome based education.
7.1.3.	In case of an exigency, the Chairperson of the BoS may obtain the opinions of BoS members through circulation of the proposal. The opinions received, along with the action taken, shall be communicated to all BoS members and subsequently reported to the Academic Council.
7.1.4.	The Board of Studies (BoS) for each department shall comprise the following members: • Chairperson: The Head of the Department • Internal Members: ❖ All Professors of the department ❖ One Associate Professor of the Department ❖ One Assistant Professor of the Department. • External Members: ❖ Two Experts of the Discipline ❖ Two Industry Experts Invited members from other areas like Chemistry, Physics, Maths, Educational Technology Management, Humanities etc.
7.2.	Programme Coordinator (Academic Mentor)
7.2.1.	The Head of the Department shall nominate a faculty member as the Programme Coordinator for each UG programme with the approval of competent authority.
7.2.2.	The Programme Coordinator in consultation with the HoD shall be responsible for coordinating academic activities related to the programme, including course registration, academic monitoring, curriculum implementation, learner guidance, and liaison with faculty members, mentors, and academic authorities to ensure the smooth conduct of the programme. The programme coordinator shall normally guide the learners throughout the programme unless reassigned.
7.3.	Quality Assurance Class Committee-(QACC)
7.3.1.	A Quality Assurance Class Committee-(QACC) shall be constituted by the Head of the Department for each UG class to monitor and improve the teaching-learning process. The Committee shall function throughout the semester, and minutes of all meetings shall be recorded and maintained.
7.3.2.	The Committee shall consist of the following members: Chairperson: HoD or A senior faculty member nominated by the Head of the Department, preferably one who is not involved in teaching any course to the class concerned. Faculty Members: All faculty members responsible for teaching courses to the class. Programme Coordinator: The Programme coordinator designated for the class.

	Learner Representatives: A minimum of four (4) learners from the class, reflecting the range of academic performance , with balanced gender representation.
7.3.3.	Functions of the Quality Assurance Class Committee-(QACC):
7.3.3.1.	The Committee shall meet minimum three times in each semester to review and improve the teaching–learning process.
7.3.3.2.	The first meeting shall be conducted before the commencement of the semester for review and approval of Course Plans.
7.3.3.3.	The other meetings shall be held to review learner performance, collect feedback, and address academic or administrative issues. The minutes of each meeting shall be circulated to course handling faculty and forwarded to the Head of the Department.
7.4.	Department Project Quality Evaluation Committee (DPQEC):
7.4.1.	The DPQEC shall be constituted as follows: Head of Department (HoD) – Chairperson Programme Coordinator(s) – Member(s) Two Faculty Members nominated by the HoD – Members One Faculty Member from another Department (wherever applicable) – Member
7.4.2.	The DPQEC shall have the following responsibilities: The DPQEC shall function as the departmental body responsible for monitoring, reviewing, and enhancing academic quality, teaching-learning processes, research activities, and overall departmental performance in alignment with institutional objectives, social & industrial relevance and accreditation requirements.
7.4.3.	Review teaching-learning processes and recommend improvements.
7.4.4.	Analyse student performance and feedback for continuous improvement.
7.4.5.	Monitor and enhance the quality of academic programmes and departmental activities.
7.4.6.	Promote research, innovation, consultancy, and faculty development.
7.4.7.	Maintain quality-related records and documentation.
7.4.8.	Conduct periodic quality reviews and audits.
7.4.9.	The evaluation of the Project/ Internship/ Seminar/ Industry Visit /Summer Internship/ Entrepreneurship/startup activities.
8.	Examination, Evaluation & Grading
8.1.	System of Assessment
8.1.1.	The objective of the assessment is to enhance and assess the learning of the learners. The assessment will be used as a learning tool for attainment of learning outcomes as per the curriculum. Every credit of the learner will be assessed through various tools including rubrics. The continuous feedback to the learner will be given after each assessment.
8.1.2.	Progressive Assessment: Progressive Assessment shall be a continuous evaluation process carried out throughout the semester to monitor learner progress and enhance learning outcomes. It may include tests, open book examinations, quizzes, assignments, seminars, laboratory work, projects, portfolio-based assessments, presentations, case studies, surveys, logbooks, rubrics, checklists, and other learner-centric assessment methods.

8.1.3.	End Term Assessment: End Term Assessment in UG programmes shall be conducted at the end of a semester to evaluate the academic achievement. It may include end-semester examinations, practical examinations, viva-voce, project evaluations, dissertations, and other approved assessment components.					
8.1.4.	Process and Product Assessment: Process and Product Assessment in UG programmes shall be used to evaluate learner performance during and after practical, laboratory, workshop, seminar, internship, project, and other experiential learning activities. The assessment shall be carried out using suitable tools such as rubrics. Process/product assessment of practical and experiential components shall form part of the Progressive Assessment (or, for end-semester practicals, of the End Term Assessment) as specified in the approved course scheme.					
8.2.	Assessment Weightage					
8.2.1.	The distribution of assessment weightages shall typically follow the guidelines below:					
	1.	Progressive Assessment (Assessments during the semester/ Term Work)			60% - 80%	
	2.	End Term Assessment			20% - 40%	
	Total				100%	
8.2.2.	Result of Assessment					
	S. No	Progressive Assessment (PA)	End Term Assessment (EA)	Total = PA+EA (Progressive Assessment+ End Term Assessment)	Result	Remarks
	1.	Less than 50%	Not Applicable	Not applicable	Fail	Has to reregister for the course
	2.	50% and above	Less than 50%	Not applicable	Fail	Repeat of EA
	3.	50% and above	50% and above	50% and above	Pass	
	The PA scheme shall incorporate components requiring regular engagement. For courses without EA, PA carries 100% weightage and the passing standard is 50% in PA.					
8.2.3.	The passing mark for each progressive and end term assessment is 50% separately. If the learner fails the Progressive Assessment, the learner has to reregister for the course. In this case learner has to re-register in the course whenever the course is offered.					
8.2.4.	If the learner fails in the progressive assessment, but still appears in end term assessment, the marks obtained by the learner will not be considered.					
8.2.5.	If the learner fails in the end term assessment, the learner has to reappear in the end term examination (makeup assessment)					
8.2.6.	If a learner gets marks in a decimal point (0.5 and above) in the final assessment marks of the course, the marks shall be rounded up to the next higher integer, else it will be rounded to lower integer.					
8.2.7.	If learner fails in the makeup assessment, then the learner has to reregister as per clause 6.3.					
8.3.	Grading Policy and Guidelines					
8.3.1.	The University shall follow a credit-based grading system for evaluating the academic performance of learners in UG programmes. Performance in each course shall be assessed					

	through Progressive and End term assessments, and appropriate letter grades shall be awarded based on the marks obtained.																																																		
8.3.2.	The grading system shall reflect the learner’s level of achievement, academic progress, and assessment of course outcomes. Grades awarded in each course shall be used for the calculation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA).																																																		
8.3.3.	A learner shall be declared to have successfully completed a course only after securing the minimum passing grade prescribed by the University. The detailed grading scale, grade points, and related regulations shall be approved by the Academic Council and notified by the University from time to time.																																																		
8.3.4.	The distribution of weightage /marks for each component shall be decided by the respective Board of Studies and approved by Academic Council of the University.																																																		
8.3.5.	Each learner registered for a course shall be awarded a grade based on continuous evaluation. The University shall follow an absolute grading system, with grades and corresponding grade points assigned according to learner performance in the course.																																																		
8.3.6.	The numerical grade points on a 10-point scale (known as Grade Points) are given in the following Table. <table><tr><th colspan="5">Grades, description and weightage</th></tr><tr><th>S. No.</th><th>Percentage of Marks</th><th>Grade</th><th>Grade point</th><th>Description of Performance</th></tr><tr><td>1.</td><td>91-100</td><td>A⁺</td><td>10</td><td>Outstanding</td></tr><tr><td>2.</td><td>81-90</td><td>A</td><td>9</td><td>Excellent</td></tr><tr><td>3.</td><td>71-80</td><td>B</td><td>8</td><td>Very Good</td></tr><tr><td>4.</td><td>61-70</td><td>C</td><td>7</td><td>Good</td></tr><tr><td>5.</td><td>50-60</td><td>D</td><td>6</td><td>Satisfactory</td></tr><tr><td>6.</td><td>Less than 50 in EA</td><td>E</td><td>-</td><td>Appear in Makeup Assessment</td></tr><tr><td>7.</td><td>Less than 50 in Progressive Assessment and/or Fail in Makeup Assessment</td><td>F</td><td>-</td><td>Fail -Re register for the respective course</td></tr><tr><td>8.</td><td>Result Awaited in case of MOOCs</td><td>I</td><td>-</td><td>Incomplete</td></tr></table>	Grades, description and weightage					S. No.	Percentage of Marks	Grade	Grade point	Description of Performance	1.	91-100	A ⁺	10	Outstanding	2.	81-90	A	9	Excellent	3.	71-80	B	8	Very Good	4.	61-70	C	7	Good	5.	50-60	D	6	Satisfactory	6.	Less than 50 in EA	E	-	Appear in Makeup Assessment	7.	Less than 50 in Progressive Assessment and/or Fail in Makeup Assessment	F	-	Fail -Re register for the respective course	8.	Result Awaited in case of MOOCs	I	-	Incomplete
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8.3.7.	F- Grade:																																																		
8.3.7.1	The F-grade denotes fail grade performance in the course either in progressive assessment or end semester assessment or in both assessments, shall amount to failing in a course.																																																		
8.3.8.	I-Grade:																																																		
8.3.8.1	This refers to an “incomplete” grade, which is required to be converted into a regular letter grade, before the registration of courses in the next semester.																																																		
8.3.9.	Grading of MOOCs: Grading policy shall apply as per clause 8.3.6.																																																		

8.3.10	Learner who has registered for a MOOC course and if the result is awaited, learner may be awarded an 'I' grade, and as soon as he submits the course completion certificate, learners' grades will be updated subjected to recommendation of the CTEC.
8.3.11	The grades obtained by learners in MOOCs courses shall be submitted to the Controller of Examinations (CoE) through the proper channel by the Nodal Officer/ Programme Coordinator/ concerned Course Teacher/Faculty, based on the approved evaluation and certification records.
8.3.12	Courses with E, F or I grades carry zero grade points and are excluded from SGPA/CGPA until a passing grade is earned, whereupon the passing grade is used.
8.4.	Showing of Answer Booklets
	Learners may see all their evaluated answer booklets of the end term assessments, except those pertaining to laboratory examinations, internships, and project work as per the prescribed time schedule by the university. Any totalling error, omission of evaluation, or similar discrepancy identified during the showing shall be rectified and the grade revised through the CoE.
8.5.	Grievance Redressal
	If an assessment-related grievance is not resolved by the course faculty or the HoD, the Dean Academic Affairs may, upon validating the grievance, recommend appropriate remedial action to the Controller of Examinations
8.6.	Academic Performance Indicators:
8.6.1	Semester Grade Point Average (SGPA): The SGPA is the weighted average of the grade points earned by a learner in all the courses credited and describes his performance in a semester. If the grade points associated with the letter grades awarded to a learner are $g_1, g_2, \dots, g_n$ and the corresponding credits are $c_1, c_2, \dots, c_n$: $SGPA = \frac{\sum_{i=1}^n c_i g_i}{\sum_{i=1}^n c_i}$
8.6.2	Cumulative Grade Point Average (CGPA): The CGPA indicates the overall academic performance of a learner in all the courses registered up to and including the latest completed semester. It is computed in the same manner as the SGPA, considering all the courses (say k) over all the previous semesters, and is given by: $CGPA = \frac{\sum_{i=1}^k c_i g_i}{\sum_{i=1}^k c_i}$ where: • C_i = Credits of the i^{th} course • GP_i = Grade points obtained in the i^{th} course • n = Total number of courses taken in the semester • N = Total number of courses taken in the programme up to the semester
8.6.3	Grade to percentage: The CGPA multiplied by 10 shall be deemed equivalent to the percentage of marks obtained by the student for the purpose of equivalence to the percentage of marks.

	In case of any difficulty regarding the award of grades or working out SGPA or CGPA, the decision of the Vice Chancellor shall be final.					
8.6.4	Illustration of computation of SGPA:					
	Course	Credit	Grade Letter	Grade Point	Credit Point (Credit X Grade)	
	Course 1	3	A	9	3X9= 27	
	Course 2	4	C	7	4X7 =28	
	Course 3	3	B	8	3X8 =24	
	Course 4	3	A+	10	3X10 =30	
	Course 5	3	B	8	3X8 =24	
	Course 6	4	B	8	4 x 8 = 32	
		20			165	
Thus SGPA = 165/20 = 8.25						
8.6.5	Illustration of computation of CGPA:					
	Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
	Credit:20	Credit:22	Credit: 22	Credit: 22	Credit: 22	Credit: 20
	SGPA: 7.1	SGPA: 7.8	SGPA: 5.6	SGPA: 6.0	SGPA: 6.3	SGPA: 8.0
<i>Thus CGPA = (20X7.1+22X7.8+22X5.6+22X6.0+22X6.3+20X8.0)/128 = 6.78</i>						
8.7.	Transcript					
	Upon completion of the programme, each learner shall receive a consolidated transcript covering all semesters and containing:					
8.7.1	Course Code, Course name, and credits for all courses registered, semester-wise					
8.7.2	Letter grades earned in each course					
8.7.3	Semester Grade Point Average (SGPA) for each semester					
8.7.4	Cumulative Grade Point Average (CGPA) for the programme					
8.7.5	Attempt/ Passed in month and year					
8.7.6	Partial transcripts shall be available to learners upon request for various academic and professional requirements.					
8.8.	Retention of Answer Scripts					
	Assessment answer scripts shall be retained by the CoE for a period of one academic year. Sample answer scripts to be kept for three years to support academic audit requirements.					
9.	Academic Quality Assurance					
9.1.	Course Feedback Requirement					
	All learners enrolled in UG programmes shall submit course feedback at the end of each semester for the courses registered by them. The feedback shall be collected through the prescribed online or offline mechanism of the University and shall be used for continuous improvement of the learning- teaching process, curriculum delivery, and overall academic quality. Submission of course feedback shall be treated as a mandatory academic requirement for completion of the semester.					
10.	Programme Tenure					
10.1.	Maximum Duration of The Programme					

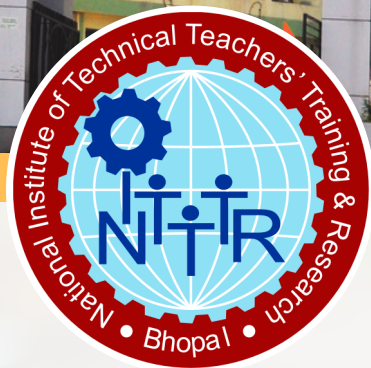
10.1.1.	The maximum duration for completion of the UG programme shall be as per the norms and guidelines prescribed by the Government of India (GoI), AICTE, UGC, and the University from time to time.
10.1.2.	Ordinarily, a learner admitted to a four-year UG programme shall complete all academic requirements within a maximum period of eight academic years from the date of admission, failing which the admission may stand cancelled. This clause is subject to above clause 10.1.1
10.1.3.	For lateral entry learners admitted directly to the second year, the maximum duration for completion of the programme shall ordinarily be six academic years from the date of admission.
11.	Graduation & Award of Degrees
11.1.	Classification of the Degree
11.1.1.	The UG degree classification shall be determined based on the student's CGPA and fulfilment of requirements:
11.1.2.	Any Credits earned will be included in SGPA and CGPA calculations.
11.1.3.	UG Degree: Learners who complete the programme meeting the credit requirements for the programme shall be awarded the UG degree
11.1.4.	UG (Honours) Degree: Learners who complete the programme meeting the requirements specified in 11.3 shall be awarded the UG (Honours) degree.
11.1.5.	UG (Minor) Degree: Learners who complete the programme meeting the requirements specified in 11.4 shall be awarded the UG (Minor) degree.
11.1.6.	It is not possible to get both a minor and an Honours degree in a UG program, Learners are strictly permitted to get register either the UG (Honours) or the UG (Minor) program, but not both .
11.1.7.	UG Degree/ UG Degree with Honours/ UG Degree with Minor will be classified as below A. First Class with Distinction: Awarded to Learners who complete the programme and obtain a CGPA of 8.5 and above. B. First Class: Awarded to Learners who earn a CGPA between 6.5 (inclusive) and below 8.5. C. Second Class: Awarded to Learners who earn a CGPA below 6.5.
11.2.	Eligibility for the Award of the UG Degree
11.2.1.	A student shall be eligible to receive the UG degree only upon meeting all the following criteria:
11.2.2.	Successful completion of courses as per clause 4.1.1 of this ordinance.
11.2.3.	Attainment of the minimum credit requirements specified in the curriculum for the respective branch within the prescribed timeframe.
11.2.4.	Fulfilment of the credit requirements across all course categories
11.2.5.	Achievement of a Cumulative Grade Point Average (CGPA) of 5.0 or higher.
11.2.6.	Clearance of all outstanding dues to the University, Hostels, Library, NCC/NSO/NSS, and other relevant units. No pending disciplinary actions against the learner
11.3.	Eligibility for the Award of the (Honours) Degree
11.3.1.	All the UG learners who have cleared all courses and secured 7.5 CGPA shall be provided with UG (Honours) degree with additional 18-20 credits in advanced courses offered by the

	parent department/school. Honours designations allow Learners to attain a deeper expertise within their own discipline.
11.3.2.	Learner shall be eligible for the UG (Honours) degree only if all the following conditions are met:
11.3.3.	Registration: Consistently obtained a minimum CGPA of 7.5 throughout the first three semesters.
11.3.4.	A learner enrolled in a UG Degree Programme at NITTTR Bhopal shall be eligible to apply for the Honours Degree from the 4 th Semester onwards.
11.3.5.	Honours courses must be distinct from and of a higher level than Programme Core Courses (PCC) and Programme Elective courses (PEC).
11.3.6.	Honours courses shall not be considered as programme Electives.
11.3.7.	The Honours Degree shall be offered in the same discipline/major branch in which the learner is pursuing the parent UG Degree.
11.3.8.	Eligibility for Award: Maintain a minimum CGPA of 7.5 in all semesters, including Honours courses, and completion of all registered courses within four years of study.
11.3.9.	The learner shall be required to earn a minimum of 18 additional credits and up to 20 credits in advanced courses offered by the parent department/school.
11.3.10.	The additional credits for Honours shall be earned over and above the minimum credits (160-170)
11.3.11.	The performance of the learner in the Honours courses shall be reflected separately in the Grade Card/Transcript issued by the University, but it will be included in the SGPA/CGPA computation.
11.3.12.	The nomenclature of the degree shall be reflected as: “ U.G. Programme Name with Honours
11.3.13.	While an Honours program is optional for a student, a student who is admitted to an honours program may graduate without completing the same
11.3.14.	The Academic Council of the University shall have the authority to frame, interpret, modify, or discontinue rules related to the Honours programme in accordance with University regulations.
11.4.	Eligibility for the Award of the Minor Degree
11.4.1.	Eligibility: All the UG learners who have secured a minimum 6.5 CGPA
11.4.2.	Registration: Consistently obtained a minimum of CGPA 6.5 till first two semesters.
11.4.3.	A learner enrolled in a UG Degree Programme at NITTTR Bhopal shall be eligible to apply for the Minor Degree from the 3 rd Semester onwards.
11.4.4.	Minor courses will be from the respective Minor baskets. A minor is taken in a different discipline or department than UG degree
11.4.5.	Award of Minor degree: Learner shall be eligible for the UG (Minor) degree only if all the following conditions are to be met:
11.4.6.	Minor courses shall carry a minimum of 18 and up to 20 additional credits in the Minor discipline, over and above the credit requirements of the parent degree programme.
11.4.7.	The fulfilment of the Minor requirements shall not substitute any mandatory requirements of the parent degree programme.

11.4.8.	The performance of the learner in the minor courses shall be reflected separately in the Grade Card/Transcript issued by the University, but it will be included in the SGPA/CGPA computation.
11.4.9.	The nomenclature of the degree shall be reflected as: U.G. <i>Programme Name</i> with minor in.....
11.4.10.	While a minor program is optional for a student, a student who is admitted to a minor program may graduate without completing the same.
11.5.	Criteria for the University Medal
	A University Medal will be awarded to the learner with the highest CGPA in the graduating class who completes the programme within the regular duration.
11.6.	Convocation
	The Convocation of the University shall be held annually on a date notified by the University for the conferment of degrees, diplomas, Honours, medals, and other academic distinctions upon eligible learners who have successfully completed the requirements of their respective UG degree programmes.
	Learners who fulfil all academic and other requirements prescribed by the University shall be eligible to receive their degree either in person at the Convocation or in absentia, as per the rules and procedures approved by the University from time to time.
	Graduating learners are required to apply separately for the Convocation along with the prescribed fee. Other graduating learners who are not attending the convocation ceremony need not to pay the prescribed fees for the convocation, but they have to pay the prescribed fee to obtain the degree.
11.7.	Withdrawal of Degree by the University
	In extraordinary circumstances, if a substantial violation of academic or statutory requirements is identified post award of the degree, the Executive Council may exercise its authority to formally withdraw the conferred degree.
12.	Student Conduct & Temporary/Permanent Exit on Disciplinary Grounds
12.1.	Discipline & Disciplinary Action
12.1.1.	Learners studying in the University who are found indulging in anti-national activities contrary to the provisions of acts and laws enforced by the Government or in any activity contrary to rules of discipline will be expelled by the Vice Chancellor of the University on the recommendation of the proctor/proctorial board/discipline committee. The procedure followed will be to issue a show-cause notice, followed by inquiry and opportunity of hearing before expulsion. However, in urgent cases suspension will be done.
12.1.2.	AICTE has published a notification vide F.No.37-3/Legal/AICTE/2009 dated 1.7.2009 regarding the prevention and prohibition of ragging in technical institutions. As per the said circular, which is available on AICTE website, an affidavit on stamp paper of ₹10/ in this regard must be submitted separately by the learner and their guardian at the time of admission in the prescribed proforma.
12.1.3.	Ragging in any form is strictly prohibited and considered a serious criminal offense and violation of the code of conduct. A learner's involvement in ragging may lead to his/her expulsion from the University. Ragging of any dimension is a criminal and non-bailable offence in India. The current

	State and Central legislations provide for stringent punishment, including Imprisonment. Once the involvement of a learner is established in ragging, the offending individual will be dismissed from the University. Avenues also exist for collective punishment if individuals cannot be identified in this inhuman act. Every senior learner of the University, along with the parents, shall give an undertaking every year in this regard and this should be submitted at the time of enrolment.
12.1.4.	Any act of indiscipline will be referred to by the Disciplinary Committee, constituted by the competent authority. The Committee will investigate and recommend appropriate punishment based on the Learner Code of Conduct. The competent authority will review the Committee's recommendations and take necessary action, which will be recorded in the executive council meeting. Learners have the right to appeal to the Chairperson of the Executive Council against any disciplinary decision.
12.2.	Academic Dishonesty & Plagiarism
12.2.1.	NITTTR Bhopal expects all Learners to maintain the highest standards of academic integrity and ethical conduct in all academic activities.
12.2.2.	Academic dishonesty includes cheating in examinations, copying assignments/projects, impersonation, fabrication of data, unauthorised collaboration, and any unfair means adopted for academic advantage.
12.2.3.	Plagiarism means presenting another person's work, ideas, text, data, code, or research output as one's own without proper acknowledgement. All assignments, reports, projects, dissertations, and research work submitted by Learners shall be original and may be checked using plagiarism detection software approved by the University.
12.2.4.	Cases of academic dishonesty or plagiarism shall be examined by the competent authority/committee of the University.
12.2.5.	Learners found guilty may face penalties including warning, reduction of marks, cancellation of submission, failure in the course, suspension, or any other disciplinary action as deemed appropriate by the University.
12.2.6.	Repeat or severe violations may lead to stricter disciplinary action, including expulsion from the University.
12.2.7.	Unfair Means: The University may deal with cases of unfair means or indiscipline as mentioned below, but not confined to. - Possession of incriminating material related / unrelated to the subject of the examination concerned. - Found copying either from the possessed material or from a neighbour. - Inter-changing of answer sheets. - Change of seat for copying. - Trying to help other candidates. - Found consulting neighbours. - Exchange of answer sheets or relevant materials. - Writing some other candidate's enrolment/roll number in the main answer paper. - Insertion of pre-written answer sheets (Main sheets or Additional Sheets) - Threatening the invigilator or insubordinate behaviour as reported by the invigilator/Controller of Examinations.

	k. Cases of impersonation. l. Mass copying. m. Using electronic devices for the purpose of malpractice. n. The examination and evaluation committee may declare any other act of omission or commission to be unfair means in respect of any or all the examinations.
12.2.8.	A candidate shall not be forced to give a statement, but the fact of his /her having refused to make a statement shall be recorded by the exam superintendent and shall be attested by two other members of the supervisory staff on duty at the time of occurrence of the incident.
12.2.9.	A candidate detected or suspected of using unfair means in the examination may be permitted to answer the question paper but on a separate answer book. The answer book in which the use of unfair means is suspected shall be seized by the exam superintendent, who shall send both the answer books to the controller of examinations with his report. This will not affect the concerned candidate's appearance in the rest of the examinations.
12.2.10.	All cases of use of unfair means shall be reported immediately to the Controller of Examinations.
12.2.11.	All the cases of alleged use of unfair means shall be referred to the Examination and Evaluation Committee by the Controller of Examinations.
12.2.12.	All decisions taken by the Examination and Evaluation Committee will be placed before the vice chancellor for approval.
12.2.13.	A candidate, within one month of the receipt of the decision of the University, may appeal to the Vice Chancellor in writing for a review of the case
12.2.14.	If the Vice Chancellor is satisfied that the representation merits consideration, he/she may refer the case back to the Examination and Evaluation Committee for reconsideration.
13.	Financial Aid & Incentives
13.1.	Scholarships and Tuition Fee Exemption
13.1.1.	Tuition Fee Revision / Exemption: Any changes or exemptions in tuition fees will be implemented based on recommendations of the Academic Council/Executive Council and/or directives from the Ministry of Education, Government of India.
13.1.2.	Scholarships and Other Benefits: The granting of scholarships and related benefits will follow the rules and regulations established by the Government of India.
14.	Miscellaneous Provisions
14.1.	Power to Modify
	The Academic Council- academic body of the University – from time to time may recommend to revise, amend or alter the regulations, courses of study and curriculum as and when found necessary, which shall be approved by the executive council of the university. Any urgent revisions can be framed and implemented by the Chairperson of the Academic Council and ratified in the subsequent Academic Council meeting and approved by the Executive Council. In case of difference of opinion regarding the interpretation of any of the regulations, the decision of the Vice Chancellor shall be final.



Deemed to be University under
Distinct Category

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH (NITTTR), BHOPAL

(Deemed to be University under Distinct Category)

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